

OFFICE OF THE PRINCIPAL
BHILAI INSTITUTE OF TECHNOLOGY
BHILAI HOUSE, DURG - 491 001 (C.G.) INDIA

No. BIT/2021/199

Dated: 23.11.2021

Circular

**Subject: Invitation of Articles/Write ups & Cover Page Design for BIT
Panorama 2021-22**

Good articles and write-ups either in HINDI or ENGLISH or both languages are invited by interested faculty, staff members and students by December 20, 2021 for publication in **BIT Panorama 2021-22**, the in-house yearly magazine of the institute, under the aegis of literary club

The Cover page design, articles and write-ups may be submitted to any of the faculty members mentioned below or send in the email address: **panorama20212022@gmail.com**

- Dr.(Mrs.) Ruby Das - (Prof. I/c literary committee) Department of Applied Physics
- Mrs. Shradhdha Gupta - (Member) Department of Management
- Dr. (Mrs.) Swarnita Sharma - (Member) Department of Humanity
- Mr. B. Varghese - (Member) Department of Computer Applications

The best Cover page design will be awarded.

The following may strictly be followed while submitting the articles/ write ups:

1. The articles/ write ups along with recent passport size photograph of the author, must be submitted in either **hard or soft copy**.
2. The soft copy must contain word document of the article.
3. For English articles: Use Time New Roman, Font Size: 12, Line Spacing:1.5
For Hindi articles : Use kruti dev, Font Size: 16, Line Spacing: 1.5

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Copy to:

1. All Deans/ HODs/ Coordinators (with the request to display in respective notice board).
2. Prof. I/c literary committee
3. All Committee Members, through respective HOD' s
4. B.Tech. 1st year in-charge (with the request to display in respective notice board).
5. Student section/ Account section / Library / Establishment section for circulation.
6. Common Notice Board/ Library Notice Board for circulation/*institute web site*
7. Site Office/ Sports & Horticulture for circulation
8. Warden Office (Boy's/ Girl's Hostel) for circulation
9. Registrar
10. Vice Principal/Director
11. Member Secretary, BITT for kind information