

ENQUIRY

No: BIT/IDEA LAB/ 2022/

Date: 24.01.2022

To,

Subject: Enquiry for "Vinyl Cutting Plotter".

Dear Madam/Sir,

Please furnish your sealed quotation indicating the relevant enquiry No.& Date or the supply of following items.

S. No.	Description of Instruments	Quantity
1.	Sky cut V24 Cutting Plotter Heavy Vinyl Cutting Plotter	01

Your quotation should be in line with the following terms & conditions:-

1. Please send your rates in a close envelop only with your seal.
2. Your offer must reach us on or before **08.02.2022**.
3. The rates quoted by you should be F.O.R. DURG basis
4. The rates quoted should be for the standard make of goods.
5. Your offer should be valid for **30 days** from the last date of receipt (mentioned above)
6. The prices quoted must be net per unit and must include all the charges of packing, delivery, insurance etc. wherever applicable.
7. Payment will be made by this office, through cheque, only after receipt and inspection of supplies.
8. GST where liable and intended to be claimed should be distinctly shown along with the price quoted. No claim for GST will be admitted at any later stage and on any ground and we do not provide any "form" for availing of rebate on such extra taxes.
9. Complete specifications and printed literature must accompany the quotations.
10. Our reference number and last date for submission of quotations must be clearly mentioned on the envelop carrying the quotation.
11. Suitable guarantee/ warranty/ clauses/ services after delivery must be mentioned for the items wherever necessary.
12. The right of accepting or rejecting any quotation whole or partly without assigning any reason whatsoever is reserved.
13. No advance payment will be made. 100% payment after delivery and satisfactory installation.
14. Suitable Guarantee/Warranty clause should be mentioned for the items wherever applicable.

The rights of accepting or rejecting any quotation in whole or part, without assigning any reason, whatsoever is reserved.

**(Dr. M. K. Gupta)**
PRINCIPAL